



# THOMASVILLE HIGH SCHOOL

777 GATES DRIVE  
THOMASVILLE, ALABAMA 36784

CHARLES ALFORD II  
PRINCIPAL

## TRANSCRIPT REQUEST

PHONE: (334) 636-4451  
FAX: (334) 636-0022

**THERE IS A \$5.00 FEE FOR EACH COPY OF A TRANSCRIPT**

**FEE PAID: \_\_\_\_\_ DATE: \_\_\_\_\_**

Please complete the following in order for us to supply the correct transcript information:

Date of Request: \_\_\_\_\_

Name: \_\_\_\_\_  
Last (maiden) First Middle

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Graduation Year: \_\_\_\_\_ SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

X \_\_\_\_\_  
Signature of person requesting the transcript

The transcript is to be:

\_\_\_\_\_ picked up

\_\_\_\_\_ mailed to the address above

\_\_\_\_\_ mailed to:

- Transcripts may be picked up the following day. None are done on demand.
- If you have school debts, they must be cleared before we issue a transcript.
- Official Transcripts are supplied in a sealed school envelope. If the envelope is opened there will be a charge for additional copies.